

# PHSAPA Board Meeting

MINUTES

NOVEMBER 7, 2012

20:00

CONFERENCE CALL

<b>TYPE OF MEETING</b>	<b>PHSAPA Conference Call (218-548-3569, 778730#)</b>
<b>FACILITATOR</b>	<b>PHSAPA President LCDR Pieter Van Horn</b>
<b>ATTENDEES</b>	<b>CDR Joe Morris Michelle Gielski Taylor</b> <span style="float: right;"><b>LCDR LTJG Julie</b></span>

## Agenda topics

### BUSINESS ITEMS

LCDR Van Horn

<b>ITEMS DISCUSSED</b>	<ul style="list-style-type: none"> <li>⑤ "Good Evening Colleagues" and Welcome remarks.</li> <li>⑤ Adding role call and approving previous months meeting minutes</li> <li>⑤ Action items for 2012, please refer to list (0-18)</li> <li>⑤ Discussed tonight PHSAPA Website 04, Certificates of Appreciation for all members 05, membership 08, PHSAPA on social media 18</li> </ul>
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<b>Action Item 2012-04</b>	PHSAPA Website Updates ( <a href="http://phsapa.com/">http://phsapa.com/</a> )		LCDR Van Horn
<b>DISCUSSION</b>	⑤ By next meeting if we could have pictures in uniform for updating board of directors		
<b>CONCLUSION</b>	PLEASE SUBMIT A PICTURE TO LCDR VAN HORN OR BROOKS BY DECEMBER IF YOU ARE ON THE BOARD		
<b>ACTION ITEMS: ONGOING</b>	<b>PERSON RESPONSIBLE: LCDR VAN HORN AND LORI BROOKS</b>		

**Action Item 2012-05** Certificates of Appreciation for all members

**DISCUSSION** ⑤ Prefer electronic certificate

**CONCLUSION** ⑤ PDF will be mailed from LCDR Van Horn to CDR Morris

<b>ACTION ITEMS: ONGOING</b>	<b>PERSON RESPONSIBLE: CDR MORRIS</b>

<b>Action Item 2012-08</b>	Membership and Dues	LCDR Van Horn
Discussion	⑤ Will attempt to contact potential members using PAG list, APA website	
Conclusion	⑤ CDR Hunter-Buskey working on acquiring list from AAPA	Persons responsible: LCDR Reid and LT Brooks, with help from CDR Hunter-Buskey
<b>Action Item 2012-18</b>	PHSAPA on Social Media: Facebook/Twitter	LCDR Van Horn
<b>DISCUSSION</b>	⑤ We have a facebook page please join ⑤ <a href="http://www.facebook.com/groups/435110549887805/?ref=ts&amp;fref=ts">http://www.facebook.com/groups/435110549887805/?ref=ts&amp;fref=ts</a> ⑤ Placed a link to our facebook group on the USPHS commissioned corps facebook page	
<b>CONCLUSION</b>	⑤ Spread the word, join the group, send other potential PA members to our page, if your OBC class has a page, posting the link above can be a good way to invite potential members	

**OTHER BUSINESS AND NEXT MEETING**

LCDR Van Horn

<b>DISCUSSION</b>	⑤ Many of our members are deployed right now in New York and New York
<b>CONCLUSION</b>	⑤ Next meeting December 12, 2012 @2000 Call (218-548-3569, 778730#)

**Unanimously, Adjourned 20:25**