

# PHSAPA Board Meeting

MINUTES

MARCH 13, 2013

20:00

CONFERENCE CALL

<b>TYPE OF MEETING</b>	<b>PHSAPA Conference Call (218-548-3569, 778730#)</b>
<b>FACILITATOR</b>	<b>PHSAPA President LCDR Peiter Van Horn</b>
<b>ATTENDEES</b>	<b>CDR's Marc Dib, Mark McKinnon, Joe Morris, Robyn Hunter-Buskey LCDR's John Hubbard, Jeremy Parmley, Michelle Pelty, Trish Corbin LT James Mchian, LT Brian Burt LTJG Julie Taylor, Brian Alexander</b>

## Agenda topics

### BUSINESS ITEMS

LCDR Van Horn

<b>ITEMS DISCUSSED</b>	Corps updates - As of April 1 <sup>st</sup> , dental plan is changing to Delta Dental of California - JOAG is looking for voting members - Webinar about fusion cell- social media analyst, public health analyst, epidermology - We are exempt from sequestration
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<b>Action Item 2012-04</b>	PHSAPA Website Updates	LCDR Van Horn
<b>DISCUSSION</b>	⑤ PHSAPA has updated the website <a href="http://phsapa.com/">http://phsapa.com/</a> ⑤ Check or paypal can be used ⑤ Board of directs are up ⑤ Attempting to keep website up to date ⑤ Links page HSPAC, direct access, etc.	
<b>CONCLUSION WILL DISCUSS AT FUTURE MEETINGS, NEED ADDITIONAL VOLUNTEERS FOR WEBSITE</b>		
<b>ACTION ITEMS: ONGOING</b>		<b>PERSON RESPONSIBLE: LCDR VAN HORN</b>
<b>CONCLUSION WILL DISCUSS AT FUTURE MEETINGS</b>		
<b>ACTION ITEMS: ONGOING</b>		<b>PERSON RESPONSIBLE: LCDR VAN HORN</b>

**Action Item 2012-05** Certificates of Appreciation for all members

**DISCUSSION** - Individualized certificates  
**CONCLUSION** - Taylor and Morris will be working on this

<b>ACTION ITEMS: ONGOING</b>	<b>PERSON RESPONSIBLE: MORRIS AND TAYLOR</b>
<b>ACTION ITEMS: ONGOING</b>	

<b>Action Item 2012-08</b>	Membership and Dues	LCDR Van Horn
<b>Discussion</b>	- 50 members, about \$45,000 - Visibility- PHS PA of the year award, don't want to complete with PAPAG - May want PHSAPA nominate a candidate for PA of the year for the PAPAG	

<b>Conclusion</b> ⑤ Need to get list from AAPA about who has checked off PHS constituent chapter, would be best to ask quarterly because of new rolling dues ⑤ Send list of contacts to LT Brooks		Persons responsible: LCDR Reid and LT Brooks, with help from CDR Hunter-Buskey	
<b>Action Item 2012-10</b>	Bylaws		LCDR Van Horn
<b>DISCUSSION</b>	- Minor change was sent out in prior e-mail - Changes are article 6: officers and article 8: membership		
<b>CONCLUSION</b>	- Motion passed, no objections - Election is 60 days before meeting AAPA conference		
<b>Action Item 2012-012</b>	Voting for the Organization		LCDR Van Horn
<b>DISCUSSION</b>	- Nominated Election committee		
<b>CONCLUSION</b>	- Election committee will be Michelle Peltey and Brian Burt - Submit applications to apply for EC positions code under article 6 in bylaws		
<b>Action Item 2012-13</b>	2013 AAPA National Conference in Washington D.C.		LCDR Parmley
<b>DISCUSSION</b>	- LCDR Parmley is the contact for the AAPA conference - Attendees Van Horn, McKinnon, Taylor, Parmley, Elizondo, Milner, Mortsuko and Hunter- Buskey		
<b>CONCLUSION</b>	- McKinnon and Van Horn will be representing PHSAPA in the house of delegates		
<b>Action Item 2012-18</b>	PHSAPA on Social Media: Facebook		
<b>DISCUSSION</b>	- Meeting times and updates from around the corp on facebook		
<b>CONCLUSION</b>	- Check out our facebook for updates		

**OTHER BUSINESS AND NEXT MEETING**

CDR Dib

<b>CONCLUSION</b>	⑤ Next meeting April 17, 2013 @2000 Call (218-548-3569, 778730#)
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**Unanimously, Adjourned 20:45**