

PHSAPA Board Meeting

MINUTES

DECEMBER 12, 2012

20:00

CONFERENCE CALL

TYPE OF MEETING	PHSAPA Conference Call (218-548-3569, 778730#)
FACILITATOR	PHSAPA President LCDR Peiter Van Horn
ATTENDEES	CPT Sue Bonfiglio CDR Paul Hager, CDR Robyn Hunter-Buskey, CDR Joseph Rivero LCDR Jim Reid, LCDR Rodney Strauss, LCDR Joe Morris, LCDR Jeremy Parmley, LCDR Lori Brooks, LCDR Pieter Van Horn LT Darren Smith, LT Bridget Baker LTJG Julie Taylor

Agenda topics

BUSINESS ITEMS

LCDR Van Horn

ITEMS DISCUSSED	<ul style="list-style-type: none"> ⑤ Membership ⑤ Budget ⑤ Forms ⑤ Newsletter ⑤ Voting
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Action Item 2012-04	PHSAPA Website Updates	LCDR Van Horn
DISCUSSION	<ul style="list-style-type: none"> ⑤ website http://phsapa.com/ ⑤ LCDR Lori Brooks has been working with paypal account and penfed 	
CONCLUSION NEED ADDITIONAL VOLUNTEERS FOR WEBSITE		
ACTION ITEMS: ONGOING		PERSON RESPONSIBLE: LCDR LORI BROOKS
Action Item 2012-03	Relationship with SAAAPA	CDR Marc Dib
DISCUSSION	<ul style="list-style-type: none"> ⑤ Consider donating money for scholarship or grant to SAAPA ⑤ Discussing possibly using GoFundMe for raising funds for this purpose 	
CONCLUSION WILL DISCUSS AT FUTURE MEETINGS		
ACTION ITEMS: ONGOING		PERSON RESPONSIBLE: CDR MARC DIB

Action Item 2012-05	Certificates of Appreciation for all members	
DISCUSSION	<ul style="list-style-type: none"> ⑤ Morris has sent out a certificate ⑤ Will have to be modified for this year 	
CONCLUSION	⑤ Will be handled by CDR Morris and LTJG Taylor	
ACTION ITEMS: ONGOING	PERSON RESPONSIBLE: MORRIS AND TAYLOR	

Action Item 2012-08	Membership and Dues	LCDR Van Horn and CDR Lori Brooks
Discussion	<ul style="list-style-type: none"> ⑤ Currently have 42 members ⑤ Balance is \$7,843 ⑤ AAPA and PHSAPA dues are coming up soon 	
Conclusion	<ul style="list-style-type: none"> ⑤ Update AAPA and PHSAPA dues ⑤ Need updated newsletter 	Persons responsible: LCDR Lori Brooks
Action Item 2012-10	Bylaws	CDR Marc Dib
DISCUSSION	<ul style="list-style-type: none"> ⑤ Continued review by CDR Marc Dib 	
CONCLUSION	Will discuss at future meetings	
Action Item 2012-012	Voting for the Organization	LCDR Van Horn
DISCUSSION	<ul style="list-style-type: none"> ⑤ Streamline voting, survey monkey, may or june of 2013 	
CONCLUSION	<ul style="list-style-type: none"> ⑤ Renew AAPA and PHSAPA dues before March 	
Action Item 2012-13	2013 AAPA National Conference in Washington D.C.	LCDR Van Horn
DISCUSSION	<ul style="list-style-type: none"> ⑤ PHSAPA meeting at conference ⑤ Discussions about cost of food, hotel conflicts 	
CONCLUSION	<ul style="list-style-type: none"> ⑤ Preparations will be headed by McKinnon, Van Horn, Parmley 	
Action Item 2012-18	PHSAPA on Social Media: Facebook/Twitter	
DISCUSSION	<ul style="list-style-type: none"> ⑤ Possibly adding Twitter account ⑤ Facebook page already up and running 	
CONCLUSION	<ul style="list-style-type: none"> ⑤ LT Demers and LTJG Taylor 	

OTHER BUSINESS AND NEXT MEETING

CDR Dib

DISCUSSION	<ul style="list-style-type: none"> ⑤ Current exec staff contact Van Horn about updates
CONCLUSION	<ul style="list-style-type: none"> ⑤ Next meeting January 9th @2000 Call (218-548-3569, 778730#)

Unanimously, Adjourned 20:30